

**2017/2018 Annual Report
of the
Quality Review and Planning Committee**

Chairperson: Frank Moore

Members: Mia Berg, Sharon Creighton, Evelyn Fowler, Cheryl Gloucher, Mary Gregg and Joan Winter

Resource: Rosemary Foran, Mary Lamb and Judy Sinclair

The Quality Review and Planning Committee scheduled three meetings and at the November Committee Meeting discussed uniting with the Community Resources Committee to advance the work of the Agency's Strategic Plan Together Better. Since that time, the Executive Director and Adult Coordinator provide a written update to the Committee. The Board of Directors approved the merger of the two Committees at the November 15th Board meeting.

The Quality Review and Planning Committee monitors the delivery of services to individuals involved with Adult Services and ensures the Agency is in compliance with all necessary rules and regulations from the Ministry of Community and Social Services. The Coordinator of Adult Services provides regular updates on staffing; Residential Services, SIL, Activity Centre and Employment Support Programs; professional development; Health and Safety, requests for service and various internal and external Committees. The Executive Director reports on numerous operational issues; updates on initiatives and strategies of the Ministry of Community and Social Services and the Ministry of Children and Youth Services, Community Living Ontario, OASIS and various regional Committees.

As noted last year, the Agency was successful with a 2 year Employment and Modernization Grant to encourage and support ongoing collaboration, innovation and promotion of greater inclusion for individuals with developmental disabilities through competitive employment. The Agency has met various milestones with this project, with respect to increased partnerships with the Boards of Education, Centre for Employment and Learning, Partners in Employment and local employers. Objectives of the Project include: person-centred approach, enhancement of employment skills, securing competitive employment and continued collaboration with community partners.

The Community Inclusion Committee was created this past July and is comprised of a minimum of two Management Staff and four Direct Support Staff from each Team, with the option of up to two Community Members. The role of this Committee is to focus on strategies to promote, obtain and maintain inclusive community options for people supported through Adult Services. The first Community Inclusion Contest was successful with the Supported Independent Living Team being the winners with recording the most inclusive community options/events. The Agency's website is updated with all of these great ideas. Updates are provided to the Quality Review & Planning Committee, at least 4 times a year.

Approximately 89 individuals received support through Adult Services Programs, including Supported Independent Living, residential/24-hour accommodation, day support and employment and volunteer opportunities. In Adult Services, the Agency employs approximately 85 support staff, who provide support in a variety of ways, and up to 24 hour, 7 days a week.

Numerous Job Fairs were attended this past year, as well as 2 hosted by CL-CH, in an awareness effort to promote the Agency's Programs' information with the anticipation of recruiting new staff. Advertisement of the job fairs via Facebook, Centre for Employment & Learning, local radio stations and newspaper proved beneficial.