

Section: **C**

Subject: **Individual Support Policy**

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INDIVIDUAL SUPPORT POLICY FOR PERSONS RECEIVING SERVICE

All Staff and Volunteers of Community Living-Central Huron will support people in a manner consistent with the Agency's Philosophy, Vision and Mission Statements, Guiding Principles, and all other Policies and Procedures, Ministry Acts and Regulations. Agency Staff and Volunteers will be provided with a Job Description and/or letter which will outline further details with respect to their support role. Each Program will be responsible for ensuring an Individualized Support Plan is developed within three (3) months of an individual entering into service and such Plan will be reviewed annually thereafter by the relevant Staff and person supported. The Individualized Support Plan will take into consideration information from the person's supported Application for Developmental Services and Supports (ADSS), Support Intensity Scale (SIS) and any other relevant assessments/documentation.

All persons receiving services from Community Living-Central Huron will be provided with the opportunity to participate in the development of their Support Plan, which will:

- a) build on the person's capacity to participate in activities that promote life in the community;
- b) respect the person's goals, preferences, needs and choices;
- c) be developed in a manner that is respectful of the person's interests, abilities and concerns;
- d) provide for ongoing monitoring and flexibility to ensure revisions to the Plan can and will occur, as dictated by the needs and desires of the person supported.

Non-compliance with the Agency's Persons Support Policy is subject to discipline, up to and including dismissal from the Agency's employ and/or its services.

Related Policies:

- All Sections of the Agency's Policy and Procedures Manual