

Section: C Subject: Inventory, Personal Belongings Of Persons Supported	Policy Number: C-013 Total Pages: 1	Approval Date: Nov. 21, 2012
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INVENTORY, PERSONAL BELONGINGS OF PERSONS SUPPORTED POLICY

Community Living-Central Huron recognizes persons supported by the Agency will own personal property and may require assistance for the care and maintenance of the personal property. Staff will assist individuals to complete an annual inventory of assets, which may be shared with persons supported home insurance provider.

Initial inventory is completed within one month of a person accessing Residential Services and immediately when any additional personal property/belongings are acquired or purchased. Videotaping of personal property, in addition to a written inventory, is acceptable. The Agency will maintain a copy of the written inventory list.

Staff will assist persons supported with the necessary care and maintenance of the personal property, which may include accessing community services for care, maintenance or replacement of personal property, as dictated by persons supported willingness and financial ability.

Non-compliance with the Inventory, Personal Belonging of Persons Supported Policy is subject to discipline, up to and including dismissal from Community Living-Central Huron.